

# Faringdon Area Committee Agenda



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A meeting of the  
**Faringdon Area Committee**  
will be held on Tuesday, 24 January 2017 at 6.30 pm  
The Beacon, Wantage

## Members of the Committee:

### Councillors

Simon Howell (Chairman)  
Eric Batts (Vice-Chairman)  
Roger Cox  
Anthony Hayward

Mohinder Kainth  
Robert Sharp  
Elaine Ware

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A handwritten signature in cursive script, appearing to read "M Reed".

Margaret Reed  
Head of Legal and Democratic Services

# Agenda

## Open to the Public including the Press

### Council's vision

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

### 1. Apologies for absence

To receive apologies for absence.

### 2. Minutes

(Pages 4 - 7)

To adopt and sign as a correct record the minutes of the committee meeting held on 10 October 2016 (attached).

### 3. Declarations of interest

To receive any declarations of disclosable pecuniary interests and other interests in respect of items on the agenda for this meeting.

### 4. Urgent business

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent.

### 5. Statements, petitions and questions from the public relating to matters affecting the committee

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

### 6. Community grants

(Pages 8 - 22)

To consider the head of corporate strategy's report on applications for Capital Community Grants and New Homes Bonus Grants.

**Exempt information under Section 100A(4) of the Local Government Act 1972**

None

# Minutes

of a meeting of the

## Faringdon Area Committee

held on Monday, 10 October 2016 at 6.30 pm

at the The Beacon, Wantage

Open to the Public, including the Press

### Present:

Members: Councillors Simon Howell (Chairman), Eric Batts (Vice-Chairman), Roger Cox, Anthony Hayward, Mohinder Kainth, Robert Sharp and Elaine Ware

Officers: Carole Cumming, Matthew Gaskin and Susan Harbour

Also present:

Number of members of the public:

### FA.1 Apologies for absence

None.

### FA.2 Minutes

The minutes of the meeting held on 25 July 2016 were agreed by the committee as an accurate record of the meeting and were signed by the chairman as such.

### FA.3 Declarations of interest

There were no declarations of disclosable pecuniary interest or conflicts of interest.

### FA.4 Urgent business

There were no matters of urgent business.

### FA.5 Statements, petitions and questions from the public relating to matters affecting the committee

- The public speakers who had registered, would speak before their applications were discussed.

### FA.6 Community grants

## **NEW HOMES BONUS GRANTS SCHEME**

**The Pump House project in Faringdon**, requested equipment and furniture for the venue, in particular a digihub.

Officers recommended this as a high priority for funding.

John Nightingale, a trustee for the project, spoke to the meeting. He gave a history of the project. The project focussed on youth activities, but included a venue for Age Concern, CAB, Scout movement, toddlers, babies, families etc. The Pump House had become a community hub. They were seeking funding for furniture for the digihub mainly for the benefit of youth and the elderly.

The committee asked questions of clarification of the speaker about the nature and use of the equipment proposed, and whether other funding options had been explored

The committee discussed the item.

The committee proposed and seconded a motion to award a grant in accordance with the officer's recommendation. On being put to the vote, this was approved.

**RESOLVED: To grant £1217 to the Pump House from the New Homes Bonus Fund.**

**Faringdon Town Council** – Play area improvements in Oakwood Park.

Sally Thurston, the Town Clerk spoke in support of the application.

The committee asked questions of the applicant, a summary of the responses is below:

- No s106 monies had been applied for to fund this project, as the town council had made requests for s106 money for other projects.
- No money to fund this project had been applied for from elsewhere.
- The town council's general purpose reserves were within the amounts recommended by the town council's auditors.
- Safety surfacing would be compacted rubber.

The committee debated this item.

The committee were advised by officers that, as well as agreeing funding, it also had the option to reduce the amount of money awarded, or to award no money if there was a belief that the organisation had enough money to fund the project itself.

The committee proposed and seconded a motion to award a grant in accordance with the officer's recommendation. On being put to the vote, this was approved.

**RESOLVED: To award £4546 from the New Homes Bonus Fund.**

**Community First Oxfordshire** - The officer introduced this Oxfordshire wide project. One day per week would be allocated to the Vale area. The application scored well. The organisation had a reasonable amount of money in its reserves, but the officer was satisfied that this was accounted for.

The committee debated this application, in summary below:

- The organisation currently receives a partnership grant
- Community First visit community projects and halls and advise on funding and efficiency and on marketing and general business planning.
- They are currently in receipt of funds from Cherwell, South Oxfordshire and West Oxfordshire district councils and are in discussions with Oxford City.
- The funding is just for 12 months, and the applicant is aware that, within the policy, this is the only time we can fund this post from the NHB scheme.

The committee proposed and seconded a motion to award a grant in accordance with the officer's recommendation. On being put to the vote, this was approved.

**RESOLVED: To award £1343 from the New Homes Bonus Scheme.**

*Councillor Cox joined the meeting.*

## **CAPITAL GRANT SCHEME**

**Uffington Parish Council** – Conversion of a basketball court into a multi-use games area.

The organisation could contribute up to £335, which would make up the deficit in the funding, this means that the score could increase in the organisation's contribution, but there would be no need for an uplift in funding.

Parish Councillor Paul Coad spoke in support of the application.

- The village lacked facilities for young people.
- Consultation had been undertaken.
- Monies in the parish's bank account were largely committed to other projects.

The committee debated the application.

- The amounts of money required were clarified.

The committee proposed and seconded a motion to award a grant in accordance with the officer's recommendation. On being put to the vote, this was approved.

**RESOLVED: To award £1004 from the Capital Community Grants fund.**

## **Buckland Memorial Hall**

There was no public speaker for this item.

The committee debated this item.

- Money had previously been given for a different scheme in 2008.

Vale of White Horse District Council

- The applicant had confirmed that they had the £16,636 to put towards the project.

The committee proposed and seconded a motion to award a grant in accordance with the officer's recommendation. On being put to the vote, this was approved.

**RESOLVED**

**To award £9750 from the Capital Community Grants fund.**

**Buscot Park Cricket Club**

The score was limited as the community benefit was only to existing members and the facilities were being replaced like for like.

The committee were reminded to take each application on its own merits, rather than based on what money would be available for future applications.

**RESOLVED**

**To award £1,158 from the Capital Community Grants fund**

The Grants Officer reminded councillors that both schemes are currently open for a third round of applications until 7 November 2016, which the committee meetings booked for January 2017.

The Faringdon Area's budgets for this final round are NHB - £20,164 and CG - £6,584.

The meeting closed at 7.09 pm

## Faringdon Area Committee



Report of Head of Corporate Strategy  
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Cabinet member responsible: Elaine Ware  
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To: Faringdon area committee  
DATE: 24 January 2017

REPORT NO:

## New Homes Bonus and Capital Grants 2016/17

### Recommendation

- (a) that the Faringdon Area Committee considers the two applications for New Homes Bonus (NHB) grants and makes awards in line with the approved policy (2015).
- (b) that the Faringdon Area Committee considers the two applications for capital grants and makes awards in line with the approved policy (2015).

### Purpose of report

1. To give the committee the information needed to award NHB and capital grants for their area.

### Strategic objectives

2. Under the 'sustainable communities and well-being' corporate priority in our 2016-2020 corporate plan we commit to support community groups through our grants schemes.

### Background

3. We opened both schemes between 5 September and 7 November 2016.
4. We received two NHB applications for the Faringdon area. The total NHB grants requested from this committee during round two is £30,000, against a budget of £20,164.
5. We received two capital grant applications requesting a total of £4,143 against a budget of £6,584.



6. Officers have evaluated the applications using the scoring matrices in the agreed policies, approved in August 2015. See appendix one for the NHB evaluations, appendix two for a breakdown of the additional homes in the district broken down by each parish and appendix three for the capital grant evaluations.
7. In line with the policies, officers have suggested scores for the committee to consider. The final score for each project dictates the priority level when considering award decisions.

### **Financial implications**

8. In February 2016 the council set a 2016/17 NHB budget of £100,000 and the Faringdon area committee was allocated 29.84 per cent of this (£29,840) for the year. The available budget for this round of funding is £20,164. As per the agreed policy these grants can fund either revenue or capital projects.
9. At the same meeting, the council set a 2016/17 capital grant budget of £100,000. The total remaining budget for this scheme is £22,831. As per the policy, the Faringdon area committee receives 28.84 per cent of the available budget during each round, giving the committee a budget of £6,584.

### **Legal implications**

10. The council's legal powers to award these grants are contained in section one of the Localism Act 2011 that gives a general power of competence for local authorities.
11. In May 2016 full council delegated authority to three area committees to determine NHB and capital grant applications within the parameters of each scheme's policy.

### **Risks**

12. There are no overarching risks of awarding these grants. Officers have highlighted any risks to a particular project in their evaluation reports.

### **Conclusion**

13. That the committee awards NHB and capital grants in line with the approved policies.

### **Background papers**

Cabinet approval of the new homes bonus and capital grant policies (Aug 2015).

# APPENDIX ONE - Faringdon Area NHB Grants 16/17 (round three officer evaluations)

## Scoring summary

Ref no.	Organisation	Scheme	Total cost	Amount requested	% of cost requested	Suggested score	Suggested award
VN1R\34	Faringdon Town Football Club	Changing room extension and refurbishment	£45,505	£20,000	43.95%	8	<b>32.96 %</b> of total cost, capped to <b>£15,000</b> (75% of requested amount)
VN1R\35	Uffington Parish Council	Stone work repairs to Tom Brown's School Museum	£22,500	£10,000	44.44%	6	<b>22.95%</b> of total cost, capped to <b>£5,164</b> (51.64% of requested amount)
			<b>TOTAL</b>	<b>£30,000</b>		<b>TOTAL</b>	<b>£20,164</b>
						<b>Budget</b>	<b>£20,164</b>
						<b>Unallocated budget in 2016/17</b>	<b>£0</b>

Both projects scored enough points to be considered medium funding priorities. There is insufficient budget available to award both projects 75 per cent of their request, which is the maximum funding payable to medium priority projects.

Officers recommend awards are allocated in line with their respective scores, as Faringdon Town Football Club's score is higher than Uffington Parish council's.

The committee can consider alternative ways of sharing the budget between the projects.

### Officer recommended award levels (budget permitting)

10-15 points	High priority – award as requested (up to 50 per cent of total cost)
6-9 points	Medium priority – award between 50 and 75 per cent of requested amount
0-5 points	Low priority - no funding

## Scoring and award matrices

### Scoring matrix:

Criteria	0 points	1 point	2 points	3 points
% of additional occupied homes in the parish where the project will take place?	None	1-10 per cent	11-50 per cent	51 per cent or more
New facilities or activities	The project offers very little if any new activities or facilities	The project replaces existing facilities or allows existing activities to continue	The project improves an existing facility or activity	The project will provide a new facility or will allow new activities to take place
Community benefit	The project offers little if any benefit to the community	A single sport or special interest group will benefit	More than two community groups or a minority group will benefit from the project	The whole community will benefit/the project will help to integrate new and existing communities
Funding the project	They haven't secured much if any of the other funding needed for the project	They've secured some of the other funding needed but still have some to find	They've secured most of their other funding and have a plan in place for raising the rest	They've secured all the other funding needed for the project
Organisation's contribution	They aren't contributing to the project	They're contributing less than 25% of the project cost	They're contributing between 25 and 50% of the project cost	They're contributing over 50% of the project cost

### Award matrix:

10-15 points	High priority – award as requested (up to 50 per cent of total cost)
5-9 points	Medium priority – award between 50 and 75 per cent of requested amount
0-4 points	Low priority - no funding

<b>Faringdon Town Football Club</b>	<b>Ref</b>	<b>VN1R\34</b>
Changing room extension and refurbishment		

<b>Total project cost</b>	£45,505	
<b>Amount requested</b>	£20,000	43.95 per cent of the total cost
<b>Organisation's contribution</b>	£10,000	<b>21.98 per cent of the total cost</b> <b>Organisation's latest bank balance £11,500</b>
<b>Other funding</b>	£15,505	<b>34.07 per cent – none secured.</b>

### Previous grants

2016/17 **Requested** £1,000 from the capital grant scheme this round to upgrade their changing rooms

2015/16 £3,200 for furniture (Capital)

2013/14 £7,600 tractor purchase (NHB)

2013/14 £1,000 Live in the Park (Festival)

### Scoring

<b>% of additional occupied homes in the parish where the project will take place?</b>		
15.7 per cent of the area's total growth was in Faringdon, which entitles them to two points.	<b>Score</b>	2/3
<b>New facilities or activities</b>		
The project will extend and refurbish the existing changing facilities at the club, so their score is limited to a maximum of two points.	<b>Score</b>	2/3
<b>Community benefit</b>		
The primary benefit is to people playing football at the club, which is a single sport group. This usually limits the score to one point but, as they hope other community groups/events will use the improved facilities, officers have awarded two points.	<b>Score</b>	2/3
If they have written confirmation that other community groups will use the changing rooms when the committee meet this could increase to three points.		
<b>Funding the project</b>		
Their contribution of 21.98 per cent is secure but the remaining 34.07 per cent is not. They are asking the FA to fund this and have backup funders to ask if necessary. As less than a quarter of their funding is secure their score is limited to one point.	<b>Score</b>	1/3
<b>Organisation's contribution</b>		
They are contributing 21.98 per cent, which limits their score to one point.	<b>Score</b>	1/3
Between this project and the door/shutter replacement they are using up most of their reserves so could not contribute more themselves.		
<b>Consultation</b>		
They haven't carried out any formal consultation but refer to verbal feedback from players to improve the facilities.		
<b>Equality officer feedback:</b> I encourage them to make sure the work meets Sport England's recommended standard and to install an accessible toilet in the new changing area. It's disappointing they aren't doing all the work identified in their access audit now and I encourage them to prioritise this in the near future.		
<b>Project completion within timeframe</b>		
Their start and end dates work with the time limits of our scheme.		
<b>Financial and project management plans</b>		
One of their committee will act as project manager, working with the contractor to deliver the whole project. They'll include the ongoing maintenance in their annual budget and work plan.		
<b>OFFICER CONCERNS AND OTHER CONSIDERATIONS</b> Officers recommend this application receives 75 per cent funding as the score is at the higher end of the scoring bracket compared to the other application.	<b>Total score</b>	<b>8/15</b>
	<b>Recommended Grant</b>	<b>32.96</b> per cent of total cost, capped to <b>£15,000</b> (75% of requested amount)

## Applicant responses

<b>Details of the project</b>	To refurbish and improve the clubs changing facilities which are currently in a poor state of repair.
<b>Financial statement from the organisation</b>	We are constantly trying to improve the facilities at Tuckers Park. it is the hub for all football activity in the town. In addition we are currently looking at projects that improve the surface of the pitches and to provide a raised viewing patio.
<b>Statement about town/parish support</b>	Yes, The town council are aware of the project and fully supportive. They have recently provided us with a grant towards grass maintenance equipment.
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	Current users All the community of Faringdon Girls and Ladies Teams Those with disabilities Young people The club provides low cost or free access to sport and is fully inclusive.
<b>How did you identify a need in the community for your project or service?</b>	Players and families constantly express the need for improvement. The current facilities are not fit for purpose and do not provide a comfortable or safe environment to get changed. They give a poor impression of our town to visiting clubs.
<b>What sustainable and/or energy saving measures does your project include or offer?</b>	Energy saving bulbs Energy efficient heating Insulation Energy efficient showers and toilets We want to project to be as efficient as possible, both to protect the environment and to save on future energy costs.
<b>Consultation</b>	
<b>What consultation have you carried out with the community or professional advisors?</b>	not applicable
<b>New facilities/Activities</b>	
<b>What extra facilities (or equipment) will the project provide?</b>	The project will provide changing facilities that are fit for purpose and more room. There will be better heating, new and improved showers. More and improved benches. The changing facilities are cold and not user friendly. Facilities for female players as well as male. Better accessibility for all including children. Systems will be as environmentally friendly as possible Access for disabled and elderly
<b>What new activities will take place because of this project?</b>	Expand our ladies girls football Provide football for those with disabilities because the changing facilities accessible to all. Give greater community use of the facility. Open the facility to other activities such as party in the park and youth groups in the holidays. Older and disabled people have better access. More children could access - sport will improve local children's health

<b>Uffington Parish Council</b>	<b>Ref</b>	<b>VN1R\35</b>
Stonework repairs to Tom Brown's School Museum		

<b>Total project cost</b>	£22,500	
<b>Amount requested</b>	£10,000	44.44 per cent of the total cost.
<b>Organisation's contribution</b>	£1,500	6.67 per cent of the total cost. Organisation's latest bank balance £40,575.
<b>Other funding</b>	£11,000	48.88 per cent of the total cost.

### Previous grants

2016/17 - Capital grant £1,004 to convert a basketball court to a multi-use games area.

### Scoring

<b>% of additional occupied homes in the parish where the project will take place?</b>		
Uffington has seen 0.41 per cent of the overall growth in the area.	<b>Score</b>	1/3
<b>New facilities or activities</b>		
The project will repair the existing stonework, so their score is limited to one point. Their recent architect's survey identified the need to repair sections of the walls.	<b>Score</b>	1/3
<b>Community benefit</b>		
Whilst the museum is open to everyone, it is mostly used by those interested in the history of the village/Tom Brown, which narrows the range of beneficiaries. Officers have awarded a mid-range score of two points to reflect this. If the applicant can show that non-museum/historic based community groups use the building as well then this score could increase.	<b>Score</b>	2/3
<b>Funding the project</b>		
They have secured their contribution of 6.67 per cent and hope to receive some funding from other sources.	<b>Score</b>	1/3
This limits their score to 1 point, however if they have secured other funding by the time the panel meet this could increase.		
<b>Organisation's contribution</b>		
The applicant's contribution of 6.67 per cent entitles them to one point. Based on their financial commitment comments, it is unclear if they could contribute more to the project. They have around £40,000 in the bank but this includes provision for replacement play equipment.	<b>Score</b>	1/3
<b>Consultation</b>		
Their recent architect's report recommends that the work is carried out.		
<b>Project completion within timeframe</b>		
Their start and end dates work with the time limits for our scheme.		
<b>Financial and project management plans</b>		
The parish council will fund up to £1,500 per year towards maintenance costs. Anything beyond this contribution will rely on further grant funding or similar. This doesn't seem the most sustainable approach and the parish council may need to review their policy for maintaining/funding this asset in the future.		
<b>OFFICER CONCERNS AND OTHER CONSIDERATIONS</b> Officers recommend this application receives 51.64 per cent of the requested amount as the score is at the lower end of the scoring bracket compared to the other application.	<b>Total score</b>	<b>6/15</b>
	<b>Recommended Grant</b>	<b>22.95%</b> of total cost, capped to <b>£5,164</b> (51.64% of requested amount)

## Applicant responses

<b>Details of the project</b>	The project will support the repair of 4 walls to the Grade 2 listed building in Uffington which currently houses Tom Browns School museum. The building was founded in 1617 & will celebrate its 400 year history in 2017 with a temporary exhibition in the village museum. It was originally built as the village schoolroom of chalk ashlar & it is some of the chalk that now needs replacing by a specialist stonemason.
<b>Financial statement from the organisation</b>	Constraints - The Parish Council will precept annually for a small amount usually between £500 & £1,500 to cover maintenance & upkeep of the building. The total precept for the village is around £16k per annum so the cost of the major repairs now required to the chalk walls is greater than our working capital & reserves. Our current bank balance includes funds to replace equipment to the children's play area so is unusually inflated.
<b>Statement about town/parish support</b>	Yes as above. Uffington Parish Council has confirmed it will grant £3,000 from S106 funds from the Jacks Lea development in Uffington.
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	The museum benefits the village including the current primary school who celebrate Founders Day every year. The brownies & cubs all visit as part of their culture badge & we are used as a research facility for people tracing their ancestors who lived in the village. Betjeman researchers utilise the vast collection of papers, poems & correspondence we hold on behalf of the family & we attract visitors from white horse hill & the vale.
<b>How did you identify a need in the community for your project or service?</b>	In the CLP completed in 2015, 96% of respondents answered that the museum is an important part of the village & 80% had visited. The museum has over 100 'Friends' who pay an annual or life membership & who voluntarily support the curator - who is also a volunteer - in the day to day running of the museum. The necessary repairs to the building have been discussed at both Trustee & Parish Council meetings
<b>What sustainable and/or energy saving measures does your project include or offer?</b>	As the building is Grade 2 listed & in the conservation area, advice from Sally Stradling the VWHDC Conservation Officer, is that only minimal repairs must be made to the chalk that is crumbling. The materials must be as close to the original chalk as possible & therefore the project does not include any sustainable or energy saving measures - photographs of the repairs required are available on request.
<b>Consultation</b>	
<b>What consultation have you carried out with the community or professional advisors?</b>	A full architect's structural report was obtained in 2009 at which time the repairs to the walls were highlighted as a recommendation. A subsequent visit completed in October this year (the full written report is due by the 14th November) now verbally advises that the repairs are urgent to the west wall & are adding to the issues of mould to part of the collection inside. See also below regarding referral to Sally Stradling.
<b>New facilities/Activities</b>	
<b>What extra facilities (or equipment) will the project provide?</b>	The project will replace existing ashlar chalk to the walls of the museum building which is currently crumbling. The west wall in particular is severely worn & water from the prevailing weather on that side of the building is penetrating the wall & causing mould on the files stored inside due to dampness. The recent architects report has recommended that this wall is repaired as a matter of urgency, but that all walls are affected.
<b>What new activities will take place because of this project?</b>	The repairs will allow the building to continue as a museum for the ongoing benefit of the village & visitors to the Vale & White Horse. The building is 400 years old & as well as being the original schoolroom in 1617, it is also featured in the opening paragraphs of Tom Browns School Days - written in 1857 by Thomas Hughes who lived in the village. John Betjeman documents also feature in our collection.

## APPENDIX TWO - Breakdown of Additional Homes in Area by Parish

The Faringdon area saw 29.84 per cent of the overall additional homes occupied in the district during the relevant 12 month period.

Minus figures mean there has been a reduction in occupied homes in that parish during the relevant 12 month period. The recent parish boundary changes may account for a number of these reductions.

Area committee	Parish/town	2014 total occupied homes	2015 total occupied homes	Total parish increase	Percentage of area's total increase
Faringdon	Appleton With Eaton	392	392	0	0.00%
Faringdon	Ashbury	236	251	15	6.20%
Faringdon	Baulking	40	40	0	0.00%
Faringdon	Besselsleigh	29	29	0	0.00%
Faringdon	Bourton	129	130	1	0.41%
Faringdon	Buckland	253	254	1	0.41%
Faringdon	Buscot	87	87	0	0.00%
Faringdon	Charney Bassett	121	122	1	0.41%
Faringdon	Coleshill	75	75	0	0.00%
Faringdon	Compton Beauchamp	32	32	0	0.00%
Faringdon	Eaton Hastings	32	35	3	1.24%
Faringdon	Faringdon	3373	3411	38	15.70%
Faringdon	Fernham	95	95	0	0.00%
Faringdon	Frilford	89	88	-1	-0.41%
Faringdon	Fyfield & Tubney	197	195	-2	-0.83%
Faringdon	Garford	70	69	-1	-0.41%
Faringdon	Goosey	55	54	-1	-0.41%
Faringdon	Great Coxwell	131	132	1	0.41%
Faringdon	Hatford	36	36	0	0.00%
Faringdon	Hinton Waldrist	144	146	2	0.83%
Faringdon	Kingston Bagpuize	940	1022	82	33.88%
Faringdon	Little Coxwell	68	68	0	0.00%
Faringdon	Littleworth	95	95	0	0.00%
Faringdon	Longcot	212	214	2	0.83%
Faringdon	Longworth	238	241	3	1.24%
Faringdon	Lyford	23	23	0	0.00%
Faringdon	Pusey	28	28	0	0.00%
Faringdon	Shellingford	79	79	0	0.00%
Faringdon	Shrivenham	1014	1019	5	2.07%
Faringdon	Stanford	898	914	16	6.61%
Faringdon	Uffington	326	327	1	0.41%
Faringdon	Watchfield	901	977	76	31.40%
Faringdon	Woolstone	61	61	0	0.00%
	<b>Total</b>	<b>10499</b>	<b>10741</b>	<b>242</b>	
	<b>District Total</b>	<b>52543</b>	<b>53354</b>	<b>811</b>	



# APPENDIX THREE Faringdon Area Capital Grants 16/17 (round three officer evaluations)

## Scoring summary

Ref no.	Organisation	Scheme	Total cost	Amount requested	% of cost requested	Suggested score	Suggested award
VC1R\95	Faringdon Town Football Club	Replacement side door and security shutter	£2,272	£1,000	44.01%	10	44.01% of total cost, capped to <b>£1,000</b> (100% of requested amount)
VC1R\96	The Pump House Project	Stage resurfacing and outside storage	£6,288	£3,143	49.98%	9	49.98% of total cost, capped to <b>£3,143</b> (100% of requested amount)
			<b>TOTAL</b>	£4,143			
						<b>Total awards</b>	<b>£4,143</b>
						<b>Budget</b>	<b>£6,584</b>
						<b>Unallocated budget in 2016/17</b>	<b>£2,441</b>

### Officer recommended award levels (budget permitting)

9-12 points	High priority – award as requested (up to 50% of total cost)
5-8 points	Medium priority – award between 50 and 75% of requested amount
0-4 points	Low priority - no funding

## Scoring and award matrices

### Scoring matrix:

Criteria	0 points	1 point	2 points	3 points
New facilities or activities	The project offers very little if any new activities or facilities	The project replaces existing facilities or allows existing activities to continue	The project improves an existing facility or activity	The project will provide a new facility or will allow new activities to take place
Community benefit	The project offers little if any benefit to the community	A single sport or special interest group will benefit	More than two community groups or a minority group will benefit from the project	The whole community will benefit/the project will help to integrate new and existing communities
Funding the project	They haven't secured much if any of the other funding needed for the project	They've secured some of the other funding needed but still have some to find	They've secured most of their other funding and have a plan in place for raising the rest	They've secured all the other funding needed for the project
Organisation's contribution	They aren't contributing to the project	They're contributing less than 25% of the project cost	They're contributing between 25 and 50% of the project cost	They're contributing over 50% of the project cost

### Award matrix:

9-12 points	High priority – award as requested (up to 50% of total cost)
5-8 points	Medium priority – award between 50 and 75% of requested amount
0- 4 points	Low priority - no funding

<b>Faringdon Town Football Club</b>	<b>Ref</b>	<b>VC1R\95</b>
Replacement side door and security shutter		

<b>Total project cost</b>	£2,272	
<b>Amount requested</b>	£1,000	44.01 per cent of the total cost
<b>Organisation's contribution</b>	£1,272	55.99 per cent of the total cost <b>Organisation's latest bank balance</b> £11,500

### Previous grants

2016/17 **Requested** £20,000 from NHB scheme this round to upgrade their changing rooms  
2015/16 £3,200 for furniture (Capital)  
2013/14 £7,600 tractor purchase (NHB)  
2013/14 £1,000 Live in the Park (Festival)

### Scoring

<b>New facilities or activities</b>		
This project will replace the existing clubhouse side door and security shutter with more secure versions, which means the maximum score they can receive is two points.	<b>Score</b>	2/3
<b>Community benefit</b>		
The main benefit is to the club's members, which would usually limit their score to one point, however as there is some occasional use by other community groups officers have increased their score to a maximum of two points.  If they can show other community groups (non-football based) frequently use the clubhouse their score could increase further.	<b>Score</b>	2/3
<b>Funding the project</b>		
The organisation is funding the rest of the cost and has the money available.	<b>Score</b>	3/3
<b>Organisation's contribution</b>		
The organisation is contributing 55.99 per cent of the total cost which entitles them to three points.  While they had £11,500 in the bank when they applied and they need £10,000 towards the changing room project (requesting NHB funds during this round). These two projects will reduce their current reserves to £228.	<b>Score</b>	3/3
<b>Consultation</b>		
They have not carried out any consultation regarding this project.		
<b>Equality officer feedback:</b> The doors they are installing meet the recommended accessibility standards. It's disappointing they are not implementing the work identified in their access audit as part of the two projects currently planned, and I encourage them to prioritise their accessibility improvements when considering future works.		
<b>Project completion within timeframe</b>		
Their start and end dates work with the time limits for the scheme.		
<b>Financial and project management plans</b>		
They'll include the maintenance in their annual budget and workplan.		
<b>OFFICER CONCERNS AND OTHER CONSIDERATIONS</b>	<b>Total score</b>	<b>10/12</b>
	<b>Recommended Grant</b>	<b>44.01%</b> of total cost, capped to <b>£1,000</b> (100% of requested amount)

<b>Applicant responses</b>	
<b>Details of the project</b>	Replacement of side door and side shutter door to improve the look of the clubhouse, improve safety and security and to make the club more efficient in terms of heating costs
<b>Financial statement from the organisation</b>	Please note the fitting of the doors will be carried out within the £2k budget. We selected the more expensive supplier for the doors as they appear better quality and have a longer warranty.
<b>Statement about town/parish support</b>	No
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	Men's Football teams, Children's football teams, club members, people attending functions, social members and new members
<b>How did you identify a need in the community for your project or service?</b>	No consultation has been carried out
<b>What sustainable and/or energy saving measures does your project include or offer?</b>	Better light into the club, safer doors more energy efficient, safer for children to enter
<b>Consultation</b>	
<b>What consultation have you carried out with the community or professional advisors?</b>	No professional consultation required
<b>New facilities/Activities</b>	
<b>What extra facilities (or equipment) will the project provide?</b>	This project will provide better and safer access into the clubhouse and the front door and shutter will make the building more secure. The new doors will help improve the look of the club which will make it more attractive to members and visiting football teams
<b>What new activities will take place because of this project?</b>	The new doors will give better access especially if we have community functions at the clubhouse

<b>The Pump House Project</b>	<b>Ref</b>	<b>VC1R\96</b>
Stage resurfacing and outside storage		

<b>Total project cost</b>	£6,288	(Stage £2,880 and buggy shelter £3,408)
<b>Amount requested</b>	£3,143	49.98 per cent of the total cost
<b>Organisation's contribution</b>	£1,282	20.39 per cent of the total cost <b>Organisation's latest bank balance £10,115</b>
<b>Other funding</b>	£1,863	29.63 per cent of the total cost - Rotary Club grant

### Previous grants

£1,217 NHB grant in 2016/17 for furniture/equipment  
£5,500 NHB grant in 2013/14 for staff costs  
£5,000 capital grant in 2013/14 for building improvements

### Scoring

<b>New facilities or activities</b>		
The project will replace the existing stage floor and improve outside storage for buggies by creating a lean-to shelter. As the project will improve their existing facilities, the maximum they can score is two points.	<b>Score</b>	2/3
<b>Community benefit</b>		
The centre is open to all of the community and improving the stage and outside storage will benefit a large number of users, so officers have awarded three points.	<b>Score</b>	3/3
<b>Funding the project</b>		
They are funding £1,282 (20.39 per cent) of the cost from their fundraising profits and have a grant secured to cover the remaining £1,863 (29.63 per cent) not covered by our grant. As their other funding is secure, they can receive three points.	<b>Score</b>	3/3
<b>Organisation's contribution</b>		
They are contributing 20.39 per cent of the total cost from their reserves, which entitles them to 1 point.	<b>Score</b>	1/3
Their contribution is currently £1,282 of their £6,165 available reserves (total reserves were £10,115, but £3,950 is ring-fenced for other projects), so they could potentially cover a reasonable shortfall in funding.		
<b>Consultation</b>		
While there is no formal consultation evidence, they have decided on this work following informal feedback from users.		
<b>Project completion within timeframe</b>		
Their start and end dates work with the time limits for the scheme.		
<b>Financial and project management plans</b>		
They will include the ongoing maintenance in their annual budget and workplan.		
<b>OFFICER CONCERNS AND OTHER CONSIDERATIONS</b>	<b>Total score</b>	<b>9/12</b>
	<b>Recommended Grant</b>	<b>49.98%</b> of total cost capped to <b>£3,143</b> (100% of requested amount)

<b>Applicant responses</b>	
<b>Details of the project</b>	<p>Based at the old theatre in Swan Lane we provide a diverse range of activities for the whole community from Parkour and scouts for teenagers to disco dots and singing tots, dementia cafe and community choir and a Wednesday community cafe with craft workshop.</p> <p>We need funds to make the stage surface safe and to provide a proper shelter outside for buggies.</p>
<b>Financial statement from the organisation</b>	The balance shown includes a £3,676 grant from Sovereign Homes towards the digi hub project. We also need £274 to replace the external gate to the site as they need replacing.
<b>Statement about town/parish support</b>	We have raised the money for 50% of this project already. Some form events but the majority from the Faringdon Rotary Club We are in discussions with Faringdon Town Council about taking over some of the activities of the Children's Centre, due for closure in April 2017 and this will involve a major fundraising effort. We would like to reserve any application for funds to FTC for that initiative.
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	<p>People who use the stage include cubs, scouts, Rotakids and the Parkour classes. We are intending to re-introduce urban dance classes and maintaining the surface of the stage is crucial for safety</p> <p>For the younger age groups having the buggies outside will hugely increase the usable floor surface in the theatre for activities and also for the Wednesday community coffee morning which attracts many elderly residents.</p>
<b>How did you identify a need in the community for your project or service?</b>	<p>Need is gauged by the successful take up of all the various activities. We still endeavour to engage the 15- 19 yr olds both as participants and as volunteers.</p> <p>If an activity is not successful we replace it with something else and constantly review our offering to ensure we have as wide a reach as possible.</p>
<b>What sustainable and/or energy saving measures does your project include or offer?</b>	n/a
<b>Consultation</b>	
<b>What consultation have you carried out with the community or professional advisors?</b>	Need has been established by a combination of user groups, professionals who run the classes and the Board of Trustees.
<b>New facilities/Activities</b>	
<b>What extra facilities (or equipment) will the project provide?</b>	Disco dots and singing tots sessions are a very successful way of supporting young mothers in Faringdon. The theatre itself has no inside area for storing buggies and prams and they take up a large amount of available space inside and are a trip hazard. The stage is in a very poor state of repair and is hazardous for all the gym activities, it is desperate need of replacement
<b>What new activities will take place because of this project?</b>	These repairs actually allow us to continue to provide very successful activities in a safer environment.